

**Algona City Council
Retreat Meeting
August 16, 2010**



Mayor Dave Hill called the meeting to order at approx. 5:10 PM at the Café Pacific in Auburn. Council members present were Bill Thomas, Lynda Osborn, Ed Britz, Jeff Viney and Timothy Fairley, and Paul Mallory. Staff members present were Scott Jones – City Planner, Buster McGehee – Chief of Police, and Diana Quinn – City Administrator/Clerk Treasurer.

WELCOME AND AGENDA OVERVIEW – Diana Quinn

Diana welcomed everyone present, and gave a brief overview of the agenda, time constraints and the logistics of the facility.

“2010 State of the City” Review and Discussion – Mayor Hill, Diana Quinn

Diana had copies of the 2010 revenue and expenditures to date, to share with the Council, and point out the highlights. She reported the City is at 107 percent for revenues, and 29 percent for expenditures. The administration has been conservative with spending to ensure we stay within our budget considering the current economic situation. Revenues were budgeted conservatively.

Administrator Quinn reported her and the Mayor would use the same strategy of conservative budgeting for the 2011 year. She also gave a brief overview of what has been happening in both the Public Works Department and the Administrative Department. She gave kudos to the City employees for all pulling together and working as a team. Both the Mayor and the City Administrator reported they couldn't be happier with the general performance and attitude of the current work force.

2010 DEPARTMENT HIGHLIGHTS/2011 BUDGET REQUESTS – Buster McGehee, Scott Jones, Diana Quinn

Public Works Department – Diana

Diana reported the PW Department had hired 1 new employee this year, for a newly created position of Park/Grounds Maintenance. Radio Read Meter bid will go out the following week, and should be started before the end of the Summer. She handed out a flyer (see attached) that listed the 2010 accomplishments as well as the 2011 goals. She also had a list of budget requests for 2011. She gave special mention to Jimmy and the PW crew for all their hard work and accomplishments.

Administration Department – Diana

Diana reported on the Administration Department. She gave the Mayor and Council a handout on the 2010 accomplishments, as well as the 2011 goals. Capital expenditures for this department for 2011 are minimal (see attached). She told council she was very pleased with the work force the city has at this time, and how they are all dedicated employees. Cross training was a goal this past year, and she is proud to say that was accomplished and will continue to be a part of the workforce goals.

Planning Department – Scott

Scott reported his goal for this year was to ensure all new developments met with the requirement of curbs, sidewalk and gutters. He wanted to thank the Mayor and Administration for the support he receives in his department, and also to acknowledge the team work within the departments. His 2011 goals are to continue to serve the citizens of Algona in a professional, fair and concise manner, and to try and get the citizens more involved in economic and community development.

Police Department – Buster

Buster gave a brief report about the accomplishments his department has seen in the past year. He reported an increase in training hours his officers received. He also reported they had maintained staffing levels, as well as gave officers the opportunity to perform detective duties. The goal for the PD this year was to maintain a safe environment for the citizens of our city. The animal control contract with Metro is going well. He is very pleased with the service we have received so far. The court transition is progressing smoothly. The new prosecutor is working well with the officers. Officer Lenger is working with Crime Stoppers of King County. Code enforcement forms have been added to the website for easy citizen access.

LONG TERM COUNCIL GOALS/VISION (10 YRS)

The council discussed the goals it had at the last council retreat. These goals were looked at, discussed and several changes were made.

Council would still like to look into purchasing the church on the corner of Milwaukee and Warde. This building could possibly be used as a community center. We discussed repairs on the building and what would be needed. Council has asked the Mayor to investigate the possibility and report back at a future meeting.

2010 Council Goals & Capital Expenditures

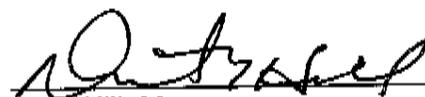
Council expressed a desire to put an emphasis on road and sidewalk improvement. They would like to see the efforts put forth to involve the citizens in the process, and have research done to see how we can best fulfill the need for better pedestrian travel throughout our city, as well as improved road surfaces.

ADJOURNMENT

There being no further business the meeting adjourned at 8:42 PM.

ATTEST:


Diana Quinn, City Administrator/Clerk Treas.


Dave Hill, Mayor