

**Algona City Council
Retreat Meeting
August 30, 2016**



Diana Quinn, City Administrator, called the meeting to order at 6:56 P.M. at the City Council Chambers. Council members present were Bill Thomas, Lynda Osborn, Troy Linnell Dawn Dofelmire and Mike Dawkins. Staff members present were Dave Hill – Mayor, Mike Sanford – Interim Chief of Police, Diana Quinn – City Administrator/Clerk Treasurer, Jimmy Griess – Public Works Director and Laurie Cassell – Deputy City Clerk-Treasurer.

WELCOME AND AGENDA OVERVIEW – Diana Quinn

Diana welcomed everyone present, and gave a brief overview of the agenda, time constraints and the logistics of the facility.

“2016 State of the City” Review and Discussion – Mayor Hill

Mayor Hill reported about financing the new Community Center/City Hall. He received another \$500,000 for the state and that totals \$1,125,000.00 for the Community Center/City Hall. Jimmy has secured 2 grants for sidewalk repair on 1st Avenue and Milwaukee Avenue that will be completed in 2017.

Our key personnel are still strong in the City of Algona. Our new officer will be attending the Police Academy in September.

We are in the process of receiving the TIB grant for resurface and rebuild on Pacific Avenue. Safeway has agreed to pay for our match to help with the road. We are joining in with the City of Pacific for repairing the sidewalks on 3rd Avenue to Ellingson.

He said the transfer station negotiations are moving ahead. Our City attorney is reviewing the changes that King County has made and making sure we have what we want in the agreement. We will be receiving a road maintenance fee from King County that will help in maintaining West Valley Highway.

Long Term Council Goals/Vision (10 YRS)

- Councilmember Thomas – He would like to see a traffic calming program with a finalized Ordinance established. He would like to continue on more emphasis with music in the park throughout the year.
- Councilmember Osborn – She is looking forward to the progress on the new Community Center.
- Councilmember Linnell – He would like to see a crosswalk installed on “O” and Algona Blvd for the safety of residents crossing the streets. He would like to see a long term possibility for a wetlands park.
- Councilmember Dofelmire – She wants to build on the National Night Out and getting people together every few months to keep people informed.
- Councilmember Dawkins – He would like to see the garbage on the side of the road off of West Valley Highway cleaned up.

2016 DEPARTMENT HIGHLIGHTS/BUDGET – Mike Sanford, Diana Quinn, Jimmy Griess

Administration Department – Diana

She talked about the 2016 accomplishments for administration. We have been cross training, working on the new Community Center/City Hall, issued a RFQ for a financial advisor, and implemented our On-Line bill pay for residents. She mentioned the few items that were budgeted but opted out for the 2016 budget in anticipation for the new building. The 2017 budget requests are an updated safe, plan copier, electronic check signage, crosscut shredder, and additional office furniture for the new facility in the capital projects.

Public Works Department/Parks Department – Jimmy

The Public Works installed 4 new fire hydrants, installed 50 commercial radio reads, painted all the fire hydrants for the Algona 400 commercial area and installed a new pipe on Clay St. He went over the budget items wish list for the Public Works Department.

The 2017 goals are to finish installing commercial radio read meters to complete the project, paint the remaining hydrants in the Algona 400, install 5 new fire hydrants, complete sidewalks on Milwaukee and 1st Avenue projects, hopefully get grant awarded for the Pacific Avenue resurface and continue maintaining the City.

Police Department – Mike

He went over the 2016 Police Department accomplishments. Through the FBI crime stats, Algona was rated the 4th safest city in Washington. The Department wants to build on making the National Night Out program better. The Lexipol manual will be completed by the end of the year. They have hired 4 new officers in the department adding to the well motivated work force and great leadership skills within the department. They have a new bar coding system for the evidence.

The 2017 goals for the department are to train the new work force, accreditation, organize a block watch program and reforming the Explorer program to have them more involved and visible to the communities in which they serve. The budget should remain the same with some changes to the jail and communications costs.

Events – Noah

Diana went over the accomplishments for 2016 that included the sweetheart social, Easter egg hunt, fishing derby, Algona Days 2016, movies in the park, touch a truck, pumpkin farm and the Christmas tree lighting.

The 2017 goals are the build on the existing events and add more throughout the year.

ADJOURNMENT

There being no further business the meeting adjourned at 9:00.

ATTEST:



Laurie Cassell, Deputy City Clerk-Treasurer



Diana Quinn, City Administrator/Clerk-Treas.