

**Algona City Council  
Council Workshop  
November 24, 2015**



Mayor Pro Tem Osborn called the meeting to order at 6:00 PM in the Council Chambers of City Hall. Roll call was taken with Council members Tim Fairley, Bill Thomas- absent; excused, Ed Britz, and Dawn Dofelmire was present. Staff members present were Diana Quinn – City Administrator. Motion to excuse Councilmember Thomas by Fairley; seconded by Britz. Unanimously approved.

**APPROVAL OF AGENDA**

The agenda was unanimously approved upon motion by Fairley; seconded by Britz.

**COUNCIL DISCUSSION ITEMS**

A. Ordinances & Resolutions – None

B. Discussion Items –

- 2016 Budget - Diana talked about the changes to the fund accounts and how she is working on the 103 Grant Fund to get the balances transferred. We budget at the fund level for each funds revenue and expenditures. She is working from the 2006 balances forward. She asked Council about the 105 Contingency Funds and what it was used for in the past. Councilmember Osborn said way back there has always been one and was to be used as an emergency fund. Diana will ask Rod, City Attorney, as to how to use this fund to see if it could be transferred to another fund account. She went through the remaining funds in the budget. She said the 621 Unemployment Trust Fund will have a budget amendment because we had more unemployment expended for this year. She will prepare an Ordinance for the budget amendment.
- 2016 Utility Rates – Diana said the increases to the utility rates are needed so that the water, sewer and storm funds can support themselves.

**AUDIENCE PARTICIPATION** – None

**ADJOURNMENT**

There being no further business the meeting adjourned at 6:59 P.M.

**ATTEST:**

  
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Laurie Cassell – Deputy City Clerk-Treasurer

  
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Lynda Osborn, Mayor Pro Tem