

# Short plat Application

CITY OF ALGONA  
402 WARDE STREET  
ALGONA, WA 98001  
(253) 833-2897

## Applicant Information

APPLICANT NAME: \_\_\_\_\_

RELATIONSHIP TO PROPERTY

MAILING ADDRESS: \_\_\_\_\_

OWNER

CITY & ZIP CODE: \_\_\_\_\_

LESSEE

PHONE (WORK): \_\_\_\_\_

CONTRACT PURCHASER

(HOME): \_\_\_\_\_

OTHER: \_\_\_\_\_

(CELL): \_\_\_\_\_

(FAX): \_\_\_\_\_

## Property Description

SITE ADDRESS

(OR NEAREST INTERSECTION IF NO ADDRESS): \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_

LEGAL DESCRIPTION (MAY BE ATTACHED): \_\_\_\_\_

IS THERE A WETLAND ON THE SITE? YES / NO IF YES, PLEASE DESCRIBE: \_\_\_\_\_

## Property Owners (If different from applicant)

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CITY & ZIP CODE: \_\_\_\_\_

PHONE (WORK): \_\_\_\_\_ (HOME): \_\_\_\_\_

(CELL): \_\_\_\_\_ (FAX): \_\_\_\_\_

## Current Use of Property

PLEASE DESCRIBE HOW THE PROPERTY IS CURRENTLY USED AND WHAT STRUCTURES EXIST. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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## Proposal

PLEASE DESCRIBE YOUR PROPOSAL. TO HELP YOU WRITE YOUR DESCRIPTION, REVIEW THE REQUIREMENTS AND CRITERIA FOR THE PERMIT FOR WHICH YOU ARE APPLYING. *PLEASE ADDRESS THE PERMIT REQUIREMENTS AND CRITERIA IN YOU DESCRIPTION BELOW, OR MORE APPROPRIATE, IN THE MAPS AND ATTACHMENTS YOU PROVIDE.*

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## Attachments

PLEASE REVIEW THE INSTRUCTION SHEET TO DETERMINE WHAT ATTACHMENTS MUST BE SUBMITTED WITH YOUR APPLICATION.

TYPES OF ATTACHMENTS THAT MAY BE REQUIRED ARE:

- Site plans, floor plans, and building evaluations.
- Building or site section.
- Landscape plans
- Question sheets or studies

I hereby state that I am the applicant listed above and that the forgoing statements and answers herein made, all information and evidence herein made, and all information and evidence herewith submitted are, in all respects and to the best of my knowledge and belief, true and complete. I understand that the filing fee accompanying this application is not refundable, is only for the purpose of partially defraying the normal administration expenses of processing the application, and that the payment of said fee does not result in automatic issuances of the permit requested in this application.

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**Responsible contact party signature**

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**Date**

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**Reviewed, Planning Director**

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**Date**