

ALGONA PLANNING COMMISSION
December 3, 2022
Minutes



1. **CALL TO ORDER** – Chair Bramson called the meeting to order at 6:43 PM. Commissioners present were Chair Bramson, Commissioner Lindy, Commissioner Gomez, and Commissioner Harper. Ms. Hepworth and Ms. Blankas from Blueline were present. Ms. Parker was present from the City of Algona.
2. **APPROVAL OF AGENDA** – The agenda for December 3, 2022, was unanimously approved upon motion by Commissioner Harper, seconded by Commissioner Lindy.
3. **APPROVAL OF MINUTES** – The minutes for November 3, 2022, was unanimously approved upon motion by Commissioner Harper, seconded by Commissioner Lindy.
4. **OLD BUSINESS** – None.
6. **NEW BUSINESS** –

Commission Election

New Chair: Chair Bramson elected Commissioner Harper to be the new Chair. This was unanimously agreed upon.

New Vice Chair: Commissioner Harper suggested that Chair Bramson be the new Vice Chair to preserve the knowledge and experience gained throughout the years in commission. Or for future consideration, an alternative staggered approach could be used where whoever is elected for the Chair or Vice Chair positions, at least one of those positions is filled with a person who has previous working knowledge or experience with Planning Commission affairs. Chair Bramson elected Commissioner Gomez to be the new Vice Chair. This was unanimously agreed upon.

Reviewing 2023 Work Plan

Ms. Blankas presented the 2023 Work Plan which included a scope of work of commission tasks for the new year. Commissioner Harper was interested in scheduling the Organization Retreat for earlier in the year, somewhere in the first quarter, to better establish relationships with City Council. Ms. Hepworth identified the interest to establish relationships outside of comprehensive plan discussions, which is partially the intention behind the Organization Retreat. Ms. Hepworth suggested that a “meet & greet” be slated for discussion at the next agenda and a sub-committee be formed to address the interest.

Commissioner Harper also demonstrated interest in comprehensive plan work

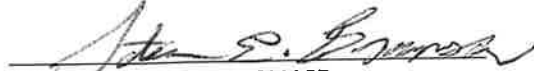
samples of Blueline. Ms. Hepworth mentioned that templates and writing samples will be provided at the next commission meeting.

Commissioner Gomez inquired about the status of farmlands in Algona and their relationship to King County's preservation efforts. Blueline offered to look into this further.

7. OTHER BUSINESS – None.

8. ADJOURNMENT – The meeting adjourned at 7:52 PM, unanimously approved upon, motion by Commissioner Harper, seconded by Chair Bramson.

APPROVED:



STEVE BRAMSON, CHAIR
CITY OF ALGONA
PLANNING COMMISSION

The Planning Commission minutes are not verbatim; however, tape recordings are available upon request.