

# Algona Planning Commission February 2nd, 2023 Meeting Minutes



Chair Harper called the meeting to order at 6:35 PM. Roll call was taken. Chair Harper, Commissioner Bramson, Commissioner Lindy and Commissioner Gomez were present. Michelle Blankas from Blueline and Dana Parker – Deputy City Clerk were also present. Russ Avery – PW Director attended remotely via Zoom.

## **APPROVAL OF AGENDA –**

Commissioner Bramson made a motion to approve the agenda and Commissioner Gomez seconded it. Chair Harper asked for a vote from the commissioners and received a unanimous response in favor to approve the agenda.

**Approval of Minutes** – Commissioner Bramson made a motion to approve the minutes and Commissioner Lindy seconded it. Chair Harper asked for a vote from the commissioners and received a unanimous response in favor to approve the minutes.

## **REPORTS –**

**Commissioner Bramson** –None

**Commissioner Lindy** – None

**Commissioner Gomez** – None.

**Commissioner Harper** - None

**Deputy City Clerk** – Dana Parker asked the commissioners if they would like to see the video of the planning commissions meeting the next day on the Police Department Facebook page. It was agreed the commissioners would like to discuss it again at the next meeting.

**Public Works Director** – Russ Avery updated the commissioners on Phase 1 of Algona Village. There were several questions asked. The commissioners wanted to know if they were going to demolish the apartment complex and laundry, what is the time line to break ground and is it possible for it to be this year? Is this the total project or just phase one? Are the developers helping to relocate the residents? Michelle with Blueline is to get the information and report to the commissioners.

**Blueline** – Michelle Blankas gave an update on the housing action plan. They have come up with three broad strategies, which is called Housing Toolkit and Strategies. They are the Housing Strategy Development, Maintaining quality of life and Community preservation. Michelle asked that the commissions review the strategies and if they had any questions or comments we could discuss them at the next meeting. The draft for the Housing Action Plan will be ready in the second quarter.

**Old Business** – Status of Farmlands Preservation Plan – Michelle Blankas with Blueline updated the commission that this is a volunteer program and currently there are none in Algona.

**New Business** – Selection of agenda setting meeting representative – Commissioner Bramson made a motion that James Harper be the representative and Chris Gomez be the alternate. Commissioner Gomez seconded it. Commissioner Harper asked for a vote from the commission and received a unanimous response in favor to approve. Commissioner Harper made a motion that it should be the Chair as the representative and the Vice Chair as the alternate.

Commissioner Lindy seconded it. Commissioner Harper asked for a vote from the council and received a unanimous response in favor to approve.

**AUDIENCE PARTICIPATION –**

- A. Robin Lindy – 316 Broadway- Robin asked for clarification on the drawing of Algona Village. The commissioners would like a site plan for the project.

**Next Meeting**

- A. Housing Tool Kit
- B. Draft of the Vision Statement
- C. Posting of the planning commission video link

**ADJOURNMENT** – Chair Harper adjourned the meeting at 7:15 pm.

**APPROVED:**

  
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JAMES HARPER, CHAIR  
CITY OF ALGONA  
PLANNING COMMISSION

  
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DANA PARKER – DEPUTY CITY CLERK