CITY COUNCIL

AGENDA BILL # AB23-0071

City of Algona
200 Washington Blvd.
Algona, WA 98001

ITEM INFORMATION

SUBJECT:

Planning Commission 2023 Work Plan

Cost Impact:

Fund Source:

Timeline: 1st review – 3/13/23

Agenda Date: March 13th, 2023

Department/Committee/Individual	Created	Reviewed
Mayor		X
City Administrator		X
City Attorney		
City Clerk		X
Finance Dept		
PW/Utilities		X
Planning Dept	X	X
Community Services		
Police Dept		
Finance Committee		
Planning Commission		X
Civil Service Committee		

Staff Contact: Russ Avery, Public Works Director; Jessica Griess, City Clerk

Attachments: Draft Work Plan

SUMMARY STATEMENT:

Per the Joint Planning Commission-Council meeting that occurred on February 27th, here is the second draft of the Planning Commission 2023 Work Plan. This version includes the following topics:

- Housing Action Plan review
- Algona Village CUP review and recommendation
- Wetland Mitigation Banking consideration
- Streetlights
- Misc. Land Use Permits and Actions
- Misc. Zoning Code Amendments
- Annual Joint Meeting

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

Meeting Date: *Action:* *Vote:*

2023 Planning Commission Work Plan					
Item	**Task Description**	**Requests to Staff**	**Experts/Consultants/Staff needed**	**Deliverable / PC Action**	**Timing/Budget Notes**
Housing Action Plan	Review the draft Housing Action Plan	Prepare presentation	Planning	Feedback and recommendation to Council.	March 2nd - 1st Review April 6th - 2nd Review April 10th - Provide input to Council
Algona Village	Review of Conditional Use Permit	Prepare staff decision	Planning	Recommendation on application to City Council.	Pending submission by developer
Wetland Mitigation Banking	Feedback on implementation of program to AMC.	Coordinate with Raedeke	Planning, Legal	Feedback and recommendation to Council.	October 2023
Streetlights		Check what has been done previously	Public Works	Feedback and recommendation to Council.	July 2023
Progress Review	Review Planning Commission progress against 2023 work plan	Conduct review and present	Planning, Public Works	Provide update to Council	Quarterly basis
Misc Land Use Permits and Actions	Review of private development applications	Prepare staff decision; provide summary report	Planning, Public Works	Decision Body or Recommendation on application to City Council.	Ongoing
Misc Zoning Code Amendments	Review of private and public proposals to amend the Zoning Code.	Prepare presentation of recommended changes. Code shall incorporate changes proposed through the GMA (Task 1.1) or by the public (Task 1.4).	Planning, Legal	Initial feedback and recommendation to Council.	Ongoing
Annual Joint Meeting	Draft 2024 Work Plan	Prepare initial working draft	Planning, Public Works	Discuss and make recommendations to Council for approval.	January 2024