

Algona Planning Commission
September 7, 2023
6:30 PM



Chair Harper called the meeting to order at 6:32 PM. Roll call was taken. Chair Harper, Commissioner Bramson, Commissioner Lindy, Commissioner White, and Commissioner Gomez were present. Caitlin Hepworth from Atwell, Cyrus Oswald from Atwell, Russ Avery Public Works Director and Dana Parker – Deputy City Clerk were also present

APPROVAL OF AGENDA –

Commissioner Bramson made a motion to approve the agenda and Commissioner Gomez seconded it. Chair Harper asked for a vote from the commissioners and received a unanimous response in favor to approve the agenda.

Approval of Minutes – Commissioner Lindy made a motion to approve the minutes and Commissioner Gomez seconded it. Chair Harper asked for a vote from the commissioners and received a unanimous response in favor to approve the minutes.

REPORTS –

Commissioner Bramson– None

Commissioner Gomez – Just a reminder that school is back in session so we need to be watching out for the kids going to and from school.

Commissioner Harper – None

Commissioner White - None

Deputy City Clerk –None

Public Works Director – We will be closing down West Valley Highway on the 19th so the new transfer station can upgrade the culvert.

Blueline – We had a booth at Algona Days. We received some information on a new Electric Vehicle grant program that we will be checking into.

Old Business –

- A. Streetlights Standards– I will be researching other cities to see what they are doing and we will be going under the Construction Standards. I will update you at the next meeting.

New Business –

- A. Algona Wetland Park Parking Requirements – The Planning Commission has voted in favor of allowing on street only, parallel parking along the western side of Pacific Avenue North, east of the subject site. The site will require two ADA parking stalls, one temporary loading zone for the use of school districts, and as many parking stalls as Pacific Avenue can accommodate for standard parking.
- B. Comprehensive Plan – Caitlin with Atwell went over the Parks and Recreation section of the comprehensive plan. The plan outlines the evaluation of facilities and service needs an estimate of parks and recreation demand for a ten-year period.

AUDIENCE PARTICIPATION –

Next Meeting

- A. Streetlights & Standards
- B. Comprehensive Plan – v1 Parks Element draft and policies
- C. Natural Environment Element

ADJOURNMENT – Chair Harper adjourned the meeting at 7:56 pm.

APPROVED:



JAMES HARPER, CHAIR
CITY OF ALGONA
PLANNING COMMISSION



DANA PARKER – DEPUTY CITY CLERK