



# CITY COUNCIL REGULAR MEETING

Monday, January 08, 2024 at 7:00 PM

City Hall

## MINUTES

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### 1. Call to Order

Mayor Linnell Called the meeting to order at 7:00 p.m.

### 2. Flag Salute

### 3. Roll Call

#### PRESENT

Mayor Troy Linnell  
Council Member Gordon Cook  
Council Member Timothy Fairley  
Council Member Lynda Osborn  
Council Member William Thomas  
Council Member David White

Staff members present, City Administrator Jessica Griess, Chief of Police, James Schrimpscher, Public Works Director Russ Avery, City Clerk Dana Parker

### 4. Presentation

#### A. Life-Saving Award - Officer Dubois and Corporal Phan

Police Chief Schrimpscher awarded Officer Dubois with the Life-Saving Award for his response to a welfare check on 8/10/2023. The citizen had fallen and had been on the floor for twenty four hours.

#### B. Oath of Office - City Clerk Dana Parker

Swearing In of Dana Parker by City Administrator, Jessica Griess

#### C. Oath of Office - Mayor Troy Linnell, Council Member Timothy Fairley, Council Member David White, and Council Member William Thomas

Swearing in of Mayor Troy Linnell, Council Member Bill Thomas, Council Member Tim Fairley and Council Member David White by Dana Parker, City Clerk

#### D. Appointment and Oath of Office - Planning Commission Member Jennifer Freeberg

Mayor Linnell presented his choice of Jennifer Freeberg for the planning commission.

Motion made by Council Member Thomas, Seconded by Council Member Fairley.  
Voting Yea: Council Member Cook, Council Member Fairley, Council Member Osborn,  
Council Member Thomas, White

Swearing in of Planning Commissioner Jennifer Freeberg by Dana Parker, City Clerk

## 5. Approval of Agenda

Motion made by Council Member Thomas, Seconded by Council Member Osborn.  
Voting Yea: Council Member Cook, Council Member Fairley, Council Member Osborn,  
Council Member Thomas, Council Member White

## 6. Consent Agenda

### A. Minutes

December 11th. 2023 Council Workshop

December 11th, 2023 Council Meeting

December 18th, 2023 Special Council Meeting

December 28th, 2023 Special Council Meeting

Motion made by Council Member Thomas, Seconded by Council Member Osborn.  
Voting Yea: Council Member Cook, Council Member Fairley, Council Member Osborn,  
Council Member Thomas, White

## B. Audit of Reports

1. Claims #113364 - #113366 = \$ 24,895.32

December 31, 2023

2. Claims #113367 - #113422 = \$394,729.58

January 8, 2024

2. Payroll # = \$ 79,470.01

January 5, 2024

VOID #

## 7. Reports

Council Member White - None

Council Member Cook - Welcome to Council Member White. Glad to have you here. Thank you to the staff. I saw in the Algona newsletter about the new business.

Council Member Fairley - None

Council Member Osborn - None

Council Member Thomas - None

Public Works Director Russ Avery- We have two new employees, Carlous Hardeman and R.J. Schrimpscher. We now have a full crew. We are getting ready for winter. We made room in our covered bay for a sand and salt mix. We are ready for the cold season.

Chief Schrimpscher - Welcome 2024. Congrats to those who got re-elected and to our newest Council Member. Things are going great at the Police department. I got the annual evaluations done. We have one member at the academy. The mayor and city administrator tasked me with doing a couple of things this year. One of them is migrating the city over to windows 365. The second thing is we are moving away from the current access system. The new system will be tied to our camera system. I am working on public safety cameras which are license plate readers which is called Flok. I will provide you more information at the next workshop. I will also be putting together my goals and objectives and will share at a future meeting.

City Administrator Jessica Griess - I want to apologize about the Voyant Alert not sending out notices. It has been fixed. The new website is finalized and we are now waiting on the site map. Gary the Mayor and myself will be attending the Auburn job fair on January 31st to promote JR. City Council. Just a reminder the new water and sewer rate increase goes into effect this month. New phone. We are waiting on the fibre optic upgrade. Hope to have that done by the end of the month. You will be seeing portions of the comp plan in February. The survey is still active thru February 16th.

Mayor Linnell - I am excited about 2024 and us moving forward.

## **8. Audience Participation**

The City Council encourages public participation during meetings of the City Council and welcomes your comments. This time is set-aside for you to speak to the City Council on any issue. The Council ordinarily takes non-agenda matters under advisement before taking action. You are also invited to comment on action items as they are considered during the meeting. Individual speakers will be limited to three (3) minutes each in addressing the City Council. When addressing the Council, please speak clearly and audibly and state your name and address for the record.

James Harper 312 Junction Blvd. - Mosquito magnets is a brand of mosquito traps. Mosquito traps burn propane to work. In the manufactures user safety requirements. It requires a minimum of 20" from anything combustible. The City has installed a mosquito magnet trap on the top of the restrooms at Machett Park. That trap has approximately 0" clearance from the burn head to the buildings roof. In my opinion this poses a great risk of injury to the public. It also poses a risk to the financial viability to the City of Algona. I have three questions. How are lives allowed to be put at risk by the City ignoring the manufactures safety requirements?. How is the situation allowed to continue?. What is the City going to do in the future to insure that lives and City resources are not put at risk in a similar way? In my opinion it is not acceptable that the trap was ever installed on the roof. Ensuring public safety and City resources is the core responsibility of the City. Mayor

Linnell responded thank you James. The City would investigate it tomorrow and I will call you tomorrow.

## **9. Discussion**

### **A. Department of Commerce, Local and Community Projects Grant Agreement**

City Administrator Griess briefed the council on the 600,000.00 grant for David E. Hill Wetland Preserve.

### **B. Transportation Improvement Board Grant Agreement**

City Administrator Griess briefed the Council Members on the grant for the overlay project on Ellingston

### **C. EJ Municipal Land Use Planning Agreement**

City Administrator briefed the Council on their selection of EJ Municipal Land Use and Planning Services.

## **10. New Business**

### **A. Mayor Pro Tem Appointment**

Motion made by Council Member Cook, Seconded by White. to appoint Council Member Fairley to be the Mayor Pro Tem for 2024.

Voting Yea: Council Member Cook, Council Member Osborn, Council Member Thomas, Council Member White

## **11. Old Business**

## **12. Ordinances & Resolution**

### **A. Resolution 1268-23, Franchise Fee**

Motion made by Council Member Cook, Seconded by Council Member Thomas.

Voting Yea: Council Member Cook, Council Member Fairley, Council Member Osborn, Council Member Thomas, White

## **13. New Business**

### **A. Closed session pursuant RCW 42.30.140 for the purpose of discussing collective bargaining.**

The council members adjourned at 7:32 for a ten minute closed door session to discuss RCW 42.30.140 for the purpose of discussing collective bargaining. The Council Members returned at 7:44.

Motion made by Council Member Cook to approve MOU 160, Seconded by White.  
Voting Yea: Council Member Cook, Council Member Fairley, Council Member Osborn,  
Council Member Thomas, White

**14. Next Workshop**

Annual joint meeting with planning commission to discuss 2024 work plan

**15. Adjournment**

Mayor Linnell adjourned the meeting at 7:46 p.m.

**ATTEST:**

A handwritten signature in cursive script, appearing to read 'D. Parker', written over a horizontal line.

Dana Parker – City Clerk

A handwritten signature in cursive script, appearing to read 'T. Linnell', written over a horizontal line.

Troy Linnell – Mayor