

ALGONA PLANNING COMMISSION
December 3, 2020
Draft Minutes



1. **CALL TO ORDER** – Chair Erik Madsen called the meeting to order at 6:33 PM. Other commissioners present were Rupinderpal Singh, Steven Bramson, and Wayne Lindy, and Gordon Cook. Staff present was Police Chief Schrimpsheer and Chase Killebrew from Blueline.
2. **APPROVAL OF AGENDA** – The agenda for December 3, 2020 was unanimously approved upon motion by Mr. Bramson.
3. **APPROVAL OF MINUTES** – The minutes from the November 3, 2020 were unanimously approved upon motion by Mr. Singh.

4. **OLD BUSINESS**

- A. Proposed Amendments to Title 19 and Title 22:

Following the November public hearing, no other comments were submitted.

Mr. Madsen moved to recommend approval of the Proposed Amendments as presented at the November public hearing to City Council. There was no further discussion. The vote was held, and the motion passed unanimously.

5. **NEW BUSINESS**

- A. None

6. **OTHER BUSINESS**

- A. Upcoming business:
- a. Sign code update update to comply with Reed v. Town of Gilbert
 - b. Temporary Use Permit/fee
 - c. Fire/Building code update

Because there was no other business to discuss, Mr. Killebrew thought it would be best to let the Commission know about the second round of code updates that will occur in early 2021. He went through each of the items listed above and provided a brief introduction. He said he had not developed the full details of any of them just yet. However, once prepared he would be bringing the draft amendments before the Planning Commission for their consideration and approval, as applicable.

- B. Short Course on Local Planning

Mr. Killebrew just wanted to let the Commission know of this resource. The Washington State Department of Commerce has developed a resource manual that gives an overview of local land use planning practices in Washington state. Commerce also periodically holds a course on the manual that is free and available to all interested.

C. Upcoming nominations

Mr. Madsen said that he would like to hold nominations for a new chair of the Planning Commission soon. He said a new commissioner will need to be appointed in the near future as well since he will likely be leaving the Planning Commission in the summer following his retirement.

7. ADJOURNMENT – Mr. Madsen adjourned the meeting at 6:50 PM.

APPROVED:

CHASE KILLEBREW
BLUELINE
PLANNING COMMISSION

ERIK MADSEN, CHAIR
CITY OF ALGONA
PLANNING COMMISSION

The Planning Commission minutes are not verbatim; however tape recordings are available upon request.