



## Deviations

### Frequently Asked Questions and Tips

The City of Algona has created customer tip sheets to inform the general public about the City's land use processes, effect of codes and regulations, and commonly asked questions relating to land development and construction projects. These sheets are not intended to be complete statements or advise customers of all applicable codes and regulations.

The codes and regulations may be revised or amended, please consult City staff to confirm your understanding of requirements before beginning work. It is the applicant's responsibility to understand all requirements and ensure the project meets the City's applicable codes and regulations.

#### What is a Deviation?

A deviation is a written request to deviate from the adopted Algona Public Works Standards to accommodate the existing conditions of the site without compromising safety, maintenance, operations, or aesthetics.

#### When is a Deviation necessary?

A Deviation can be necessary when the requested departure from Public Works Standards allows for better accommodation of existing conditions, overcoming adverse topography, or if a more cost-effective solution is possible. This is without compromising the safety, operation, maintenance, or aesthetics of the site or proposed structure.

#### How long does it take to get a Deviation approved?

A deviation request typically takes between 1~2 months to be approved.

#### What is the application process?

1. The deviation request should be submitted along with other permit documents as it is not a standalone permit. Submit all materials to: [juliek@algonawa.gov](mailto:juliek@algonawa.gov).
2. The City will administratively review the application for completeness within 28 days.
3. After review by planning, fire, and engineering, the deviation request will be submitted to the mayor as recommended by the Public Works Director.
4. The Mayor reserves the right to approve or deny the deviation at any time.
5. If the Mayor does not approve, the applicant may appeal an administrative determination of the Mayor denying a requested deviation from Public Works Standards. This appeal would be submitted to a hearing examiner.

#### How much does a Deviation cost?

There are no fees associated with a deviation request. If the city's sub-consultants review your deviation as associated with your subject application for land use or construction, then you may be charged fees.



**Note: This Tip Sheet does not include all codes and regulations that may be applicable to your project. The applicant is responsible for demonstrating compliance with adopted codes and regulations, whether or not described in this document.**

**For more information: City of Algona | [www.algonwawa.gov](http://www.algonwawa.gov) | (253) 833-2897**

To request this information in an alternative format or a reasonable accommodation, please call (253) 833-2897. TTY or STS users please dial 711 to connect to Washington Relay Service.



200 Washington Boulevard | Algona, WA 98001  
www.algonawa.gov | (253) 883-2897

### What do I need to submit?

***All application materials must be submitted in electronic PDF format. Additional materials are potentially required depending on the nature of your application. Please contact the city to confirm if additional materials are anticipated to be required.***

At a minimum, a completed deviation request should include a narrative justifying why it's necessary for deviating from Public Works Standards.

### What is the approval criteria?

The applicant is responsible for demonstrating the reasoning for a deviation from Public Works Standards.

A deviation request may only be granted by the city upon the following findings:

1. The deviation will achieve the intended result with a comparable or superior design and quality of improvement
2. The deviation will not adversely affect safety or operations
3. The deviation will not adversely affect the maintenance and its associated costs;
4. The deviation will not adversely affect the aesthetic appearance.



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